

These minutes are in draft form pending acceptance at the next CVI Area Council Mtg.



22 November 2005
Central Vancouver Island Area Council
General Meeting

held at the Pacific Biological Station, Nanaimo, BC

November 22, 2005

CVIAC meeting held at Pacific Biological Station, Nanaimo, BC

Attended:

Bruce Clark	President	CEIU
Gail Jewsbury	Vice President	UEW
Darlene Stevens	Secretary	CEIU
Gordon Miller	Treasurer	UEW
Michael Bob	Delegate	CEIU
Christine Walker	A/Delegate	CEIU
Kathy Spencer	Delegate	CEIU

Regrets:

Dave Jackson PSAC

1. Welcome and Introductions– 5:30 pm

2. Report of Treasurer

No report, documents have not been forwarded. Randi said she needed to do more work on the reports before turning them over and hasn't had an opportunity to do yet. Gord has contacted Randi to make arrangements to collect the books. Bruce has also emailed Randi to confirm that the books will be provided to Gordon but no response was received.

Gail – Objected to the format of the Financial Report and the budget as presented at the AGM.

Gordon – Agrees with Gail

Bruce – When the books are received from the previous Treasurer Gordon will be in a position to prepare an updated Financial Report.

Action item - Gordon to prepare report once documents have been received and presented at the following meeting.

Christine - Motion to change signing authorities to Bruce Clark, Gail Jewsbury and Gordon Miller

Second– Michael Bob

Carried unanimously

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Kathy Spencer arrived, replacing Christine Walker as CEIU delegate

3. Minutes of Previous Meetings (29AUG05 and 20SEP05)

Draft minutes will be sent to attendees from the meetings for review once completed so that any corrections, errors etc. could be identified and corrected prior to tabling at the next meeting.

- Minutes from Aug 29, 2005

Discussion – Kathy pointed out a typo in the spelling of Ucluelet in item 5.1

Motion to accept as corrected – Gordon

Second – Kathy

Carried unanimously

- Minutes from Sept 20, 2005

Bruce - No quorum at meeting according to the bylaws. The bylaws state that a quorum is a majority of the Executive and three members, the attendance at the meeting show a total of 4 members in attendance, that does not constitute a quorum. As there was no quorum there were no minutes of a meeting to pass, and suggested that they be submitted as a report to the Area Council.

Gordon – resolutions were not submitted, therefore this is a lesson learned, minutes to be submitted as a record of the conversations that were had.

Motion to accept minutes as report – Gordon

Seconded – Darlene

Carried unanimously

4. Old Business

- Report of the Bylaws Committee

No report as committee has not met.

Elizabeth had volunteered at AGM to be part of the committee.

Bruce – Indicated he was withdrawing from the committee as he has too many things going on.

Action item- Gordon, Gail and Elizabeth to meet and prepare report for next meeting

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5. Standing Items

- CVIAC Area challenge

Bruce – Expressed the thanks of the Area Council and congratulations to Randi for her very successful initiative as well as thanks to Gail, Darlene, Kathy, Sandra and Randi's SSO Sisters for their work at Union School making the challenge a success. \$547.50 was raised and positive feedback received from other members.

- Education

Bruce - UDP program starting 1st week Dec 7-11 with 3 from Island – Cindy Little, Bruce Clark and Mandi Schubert. The deadline had been extended to attract additional candidates and to vary the component mix.

Note from Dave Jackson – PSMA training on Saturday 9-4:30 @ the Dorchester with 12 members attending, 18 are registered for the Victoria training with 5 on the waiting list.

Gail – Reported Area Council members in attendance at the PSAC Union School – Kathy, Gail, Elizabeth, Darlene
Courses attended – PSMA, AST and Health and Safety

- Social Justice project

Randi not in attendance no update provided

6. New Business

- NHWU Local 20017 membership

Bruce – Repeated Gail's announcement at the AGM that NHWU Local 20017 had joined the Area Council as of October 2005. There are 4 members in Nanaimo so their dues for 2005 are pro-rated at \$1 and their dues for 2006 were \$4 but that the Local had shown their support of the Area Council by paying dues in the amount of \$200 so their generous support pays their dues for both 2005 and 2006.

- National Joint Council Travel Directive – Call for Input

Bruce - PSAC National announced yesterday that the Travel Directive was under review. All PSAC members who have experience with the Travel Directive are encouraged to provide their suggestions for proposed changes with a supporting rationale to their Component President of the REVP. Deadline: February 28, 2006

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- Request for Contribution for Victoria Regional Office

The new Regional Office in Victoria is open and the new office has a balcony and they are looking to purchase a BBQ to be used by members and staff in attendance for meetings, training, and special events etc. South Vancouver Island Area Council has contributed \$100, would we as a group like to make a contribution.

Gordon - motion to table item until financial reports can be completed and reviewed

Seconded by Bruce

Carried unanimously

- Political Action Funds

Bruce – Asked if the funds that were provided had to be used by December 31st or returned or do funds carry over for the next year?

Gail – Advises that the funds carry over and suggested that some could be used for the next Federal election.

7.1 Area Council expenses

Gail - Nothing in bylaws about how to spend the Area Council's money, does not say that the expenses have to be brought forward. Need to define if someone can spend money. Need to come up with a more specific procedure for spending. Recommendation – in bylaws that expense be pre-approved.

Gordon – President or VP and treasurer need to approve

Bruce – Pointed out that in some situations pre-approval cannot be made and a bylaw requiring pre-approval in all cases could be limiting. That it is common for the President and/or the Executive to have spending authorities and that the Bylaws Committee could make a recommendation along this issue. Does not want to see Area Council members out of pocket for expenses incurred on our behalf, asked if no receipts are available for a statement to be submitted detailing the expenses incurred and that the Area Council would look at reimbursing the expenses.

Action item- refer to bylaws committee to define, should there be a provision for a limit that can be authorized (i.e. CEIU 20947 has a bylaw that allows the president to spend up to \$200 without pre-approval)

Gail addressed a specific issue where a member is requesting reimbursement for the printing of photo-collages that were donated to the Area Council.

Situation – member approached Bruce to pay for the advertising posters. The member obtained a quote of \$15 to produce 5 posters for the auction, this expense was pre-

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approved by Bruce. The member hasn't submitted an invoice yet but the expense of \$15 was pre-approved.

During union school a bill had been included and the member wanted \$24 to be taken from auction to pay for 5 copies of 2 types of photo collages.

Bruce - Pre- approved \$15 to be paid when an invoice is submitted, the member was asked to clarify why the photo collage was produced and why approval was not sought. Once invoice is submitted then it can be discussed. To date no reply has been received. Once clarification is provided by the member then a decision can be made whether or not to reimburse the expense. Had previously told Gail that he had asked the member provide to the clarification and the invoice to him. As the President he can make that decision with the Executive, and doesn't see a requirement to have the matter before the Area Council, if the bylaws committee sets a dollar limit, then we can deal with issues as they arise

- Focus and Direction of Area Council

Bruce – Previous meetings had referred this discussion until after the election of the new Executive and challenges everyone to think about what the purpose is of the Area Council, Where do you see the AC going? What committees do we need, who will chair? Develop a plan for the coming year and identify projects we want to do. Discussion to have both (Victoria and Nanaimo) area councils work together. Wants to get this moving, go back to your locals, get input, suggestion.

Email to go out to all Area Council members asking for input from everybody, will collect and compile the responses and report back to the members and then we can look at holding a separate planning meeting.

Action item – Bruce to send an email request to the Area Council members.

7.2 Regional Councilors report – Gail Jewsbury

- received and email Bob Kingston resigned as alternate to REVP, moving to Ottawa, council is now trying to figure out how to do an election and who gets a vote
- hard to get in contact with Patty, Marie is no longer there and Bob is no longer there
- changes in regional office

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Round Table

Gail – want to participate more in education items, need hook to get other components involved, get Rosemary to send out meeting notice ahead of time.

Gordon - follow up- look at ways to deliver to other areas, meeting in other places to include others, make an effort to get to other centers, make sure minutes go out in a timely manner, more broadcast, reports submitted earlier, make it a habit, more effort for teleconferences, scheduled meetings, now how do we get others involved (goal to find ways to do this routinely)

Michael – involvement is the biggest thing, education is needed, want jobs to do that is not overwhelming.

Bruce – check the website, everyone can remind others that there is a meeting. Challenge everyone to bring another member

Darlene –The CLC is initiating a card campaign addressed to Paul Martin, asking the government to put some serious money into programs for women, such as pay equity, child care and core funding for women’s organizations and shelters. As District women’s rep for Van Isle, I will be sending these cards to my locals and encourage locals from the AC to get involved. The campaign will run from Dec 6 to March 8.

Christine- Regional Women’s Committee meeting occurred, a place for issues to be brought forward, as there is no area council in the north island. UNDE moved motion, CEIU to move in Courtenay and a 3rd component still needed, will be attending both PSMA and BC FED training

Kathy – Is attending the PSMA course this weekend, had advertised it to the CEIU locals on the Island and was disappointed that only 12 members were attending. Also reminded members of the December 7th open house at the Victoria Regional Office.

7. Adjournment

Motion – Michael

7:20 pm ended.

Next meeting January 17 (3rd Tuesday) – regular meeting 5:30, location to be confirmed